

Campus Development and Facilities Management Committee

Terms of Reference

1. To advise and make recommendations to the Council on all matters relating to:
 - (a) the purchase, lease, erection, alteration and renovation of buildings;
 - (b) facilities management of the campus;
 - (c) the acquisition of land; and
 - (d) any other matters arising from the powers of the Council under section 7(a) and 7(c) of the *Hong Kong Baptist University Ordinance*;
2. To advise and make recommendations to the Council on the physical development and facilities management of the University including but not limited to the plans and proposals for capital building projects;
3. To approve the appointment of consultants for:
 - (a) master planning and conceptual design of capital building projects; and
 - (b) architectural and associated consultancy services and quantity surveying consultancy services for capital building projects approved by the Council and for projects approved by the University Grants Committee (UGC) under the Alterations, Additions, Repairs and Improvements (AA&I) Block Allocation;
4. To approve the appointment of contractors for each major works contract exceeding \$30 million in value under a capital building project approved by the Council, the lists of tenderers for each works contract under a capital building project approved by the Council and, on an annual basis, lists of tenderers for works contracts under projects approved by the UGC under the AA&I Block Allocation and renovation, repair and maintenance works;
5. To advise on the general directions for the schedules of accommodation, conceptual designs and cost estimates for submission to the UGC, and endorse capital or AA&I proposals prior to submission to the UGC;
6. To monitor, at the macro level, the expenditure and the progress of the capital building projects and facilities management of the University; and
7. To perform any other duties related to campus development and facilities management as requested by the Council from time to time.

Campus Development and Facilities Management Committee

Membership Composition

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| Chairman | A lay Council member appointed by the Council | 1. Dr. Kennedy Y.H. Wong |
| Deputy Chairman | A Council member appointed by the Council | 2. Dr. Sunny N.C. Chai |
| Members | Treasurer of the Council, <i>ex officio</i> | 3. Mr. Kevin C.K. Liem |
| | President and Vice-Chancellor, <i>ex officio</i> | 4. Prof. Alexander Wai |
| | Vice-President (Administration) and Secretary, <i>ex officio</i> | 5. Ms. Christine O.W. Chow |
| | Up to five other Council members appointed by the Council, of whom at least three shall be lay members | 6. Mrs. Sylvia K.W. Lam |
| | | 7. Mr. Lo Chi-cheung |
| | | 8. Dr. the Hon. Johnny K.C. Ng |
| | | 9. Dr. Louis C.W. Ng |
| 10. Dr. Jacinto M.L. Tong | | |
| One Senate member nominated by the Senate who is not a Vice-President, a student or a co-opted member | 11. Mr. Chris Chan | |
| One Senate member nominated by the Senate who is a Dean | 12. Prof. Daniel W.L. Lai | |
| Members appointed under section 18(1) of <i>Hong Kong Baptist University Ordinance</i> | 13. Dr. Cheng Yan-kee | |
| Secretary | Director of Estates | 14. Ms. Kay K.W. Choy |
| Officer-in-attendance | Director of Finance | 15. Mr. Adonis K.M. Lee |